

**NOTICE AND AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY, OCTOBER 11, 2022**

**Beginning at 9:30 A.M., Commissioners' Meeting Room
400 S. Johnstone, Room 201, Bartlesville, OK 74003
(For more information call: 918.337.2820)**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **INVOCATION**
- **PUBLIC COMMENT**
- **REVIEW AND CONSIDERATION OF MINUTES FOR BOARD MEETING HELD
OCTOBER 3, 2022**
- **AGENDA ITEMS**

1) Consider, Discuss and Take Appropriate Action on the Following:

- a) American Rescue Plan Act (ARPA) Regarding Project Request for Funds for UPS Backup Power Systems by Washington County Information Technology (IT) Department. Review of Expenditure Document(s) Regarding Said Project(s), Presented by Jerry Kelley, Washington County Emergency Management
- b) Contract for Project Performance Agreement Between Washington County Board of Commissioners and Vision Air Services, LLC, for Washington County HVAC Upgrades, Bid Number 22-03
- c) Business Services Agreement Between BTC Broadband and Washington County Election Board, New Phones and Access Points, Presented by Rene Hurd, Washington County IT
- d) Oklahoma Department of Transportation (ODOT) Form 324a. Job Piece 30616(04), Double Creek Bridge, Washington County, Oklahoma, District 3
- e) Resolutions Regarding Donations to Washington County Sheriff's Office – Bartlesville Masonic Lodge, \$1500.00 – Fund 1235 – DARE Donation; Robert D. Herring, \$100.00 – Fund 1235 – Sheriff's Special Response Team
- f) Resolution Regarding Donation to Washington County Rural Fire Department from Washington County Farm Bureau, \$200.00, Fund 1235
- g) Declaration of Surplus and Resolution for Disposing of Equipment, 2004 Caterpillar RM 30 Reclaimer Mixer, D-346-102, Traded, Washington County District 1
- h) Declaration of Surplus, 2002 Dodge Ram 3500 4 x 4 Ext Cab Truck, EM-302.11, Washington County Emergency Management
- i) Request for Salary and Benefits for Washington County Election Board Secretary for the Month of September, 2022
- j) Washington County Court Clerk Records Management and Preservation Report for the Month of September, 2022
- k) Reconciliation from Washington County Court Clerk for the Month of September, 2022
- l) Report of Depository Accounts from Washington County Court Clerk for the Month of September, 2022
- m) Report of Depository Accounts from Washington County Clerk and Cashbook and Summary Report for the Month of September, 2022

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1) Consider, Discuss and Take Appropriate Action on the Following, Continued:

- n) Report of Depository Accounts from Washington County Health Department for the Month of September, 2022
- o) Report of Depository Accounts from Washington County Assessor's Office for the Month of September, 2022
- p) Report of Depository Accounts from Washington County Treasurer's Office for the Month of September, 2022
- q) Report of Depository Accounts and Reconciliation Report from Washington County Election Board for the Month of September, 2022
- r) Report of Depository Accounts from Washington County Sheriff's Office for the Month of September, 2022

2) Commissioners' Report

3) Acknowledge Receipt of the Following:

- a) ARPA Funding Requests from Habitat for Humanity, Washington County Adult Center, YMCA, and Washington County Rural Water District #2 – Three (3) Engineering Design Proposals, Submitted by Jerry Kelley, Washington County Emergency Management
- b) Fully-Executed Memorandum of Agreement Between Cherokee Nation and Washington County Board of Commissioners, Regarding Construction, Improvement, Right-of-Way Acquisition, and/or Utility Relocations for Roads and/or Bridges Within Washington County, October 1, 2022 – September 30, 2023
- c) Report of Washington County Treasurer for the Month of September, 2022
- d) Postage Usage Report from Washington County Treasurer's Office for the Month of September, 2022
- e) Current Investments Report from Washington County Treasurer's Office for the Month of September, 2022
- f) Monthly Account Summary and Events Calendar from Jason Mantooh, Manager, Washington County Free Fair
- g) Bi-Monthly Consumable Items Reports for the Months of July, August, September, 2022
- h) Certificate of Liability Insurance, Windstream Services, LLC

4) Incoming Correspondence

5) New Business

- a) Cash Fund Estimate of Needs and Request for Appropriation
- b) Utility Easement Permit
- c) Certificate of Compliance - Oklahoma Medical Marijuana Authority (OMMA) Businesses
- d) Scrap Metal Quotes
- e) Approval of Blanket Purchase Orders
- f) Approval of Claims

ADJOURN/RECESS