

**NOTICE AND AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY, JANUARY 29, 2024**

**Beginning at 9:30 A.M., Commissioners' Meeting Room
400 S. Johnstone, Room 201, Bartlesville, OK 74003
(For more information call: 918.337.2820)**

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- INVOCATION
- PUBLIC COMMENT
- REVIEW AND CONSIDERATION OF MINUTES FOR BOARD MEETING HELD JANUARY 16, 2024 AND CANCELLATION JANUARY 22, 2024
- AGENDA ITEMS

1) Consider, Discuss and Take Appropriate Action on the Following:

- a) State of Oklahoma Purchase Card Program Linking Authorization, Dated January 22, 2024
- b) Designation of Purchase Cardholders for P-Card
- c) Letter to Thad Kent Regarding Certificate of Appreciation, Dated January 29, 2024
- d) Grant for Emergency Management Performance Grant Training and Delegation of Authority, Submitted by Kary D. Cox, Director, Washington County Emergency Management
- e) Declaration of Surplus: 28' Equipment Trailer – D-348-207; Chicago Electric Drill Place – D-402-201; 220 V Parts Washer – D-439-204, Washington County District 2
- f) Vote to Enter Into Executive Session at the Request of Counsel Pursuant to 25 Okla. Stat. § 307(B)(4) to Discuss with Counsel all Aspects of Pending Litigation in the Following Cases. Public Disclosure of these Confidential Communications Would Seriously Impair the Ability of the Board and its Attorney to Properly Process and Defend this Litigation. As such, the Communications in this Executive Session are Confidential. AUTHORITY: Title 25 Okla. Stat. § 307(B)(4)

Greene v. Board of County Commissioners of the County of Washington,
Washington County District Court Case No. CJ-2020-143;

Michael Leon McCalister v. Scotty Owen, et al., U.S.D.C. for the Northern District
Case No. 4:22-CV-00419-JAR-MTS;

- g) Executive Session Pursuant to 25 Okla. Stat. § 307(B)(4) to Discuss with Counsel all Aspects of Pending Litigation in the Above-Referenced Cases
- h) Discussion and Possible Vote to Adjourn Executive Session and Reconvene in Open Session
- i) Discussion and Possible Vote on Actions Related to Pending Litigation in *Greene v. Board of County Commissioners of the County of Washington*, Washington County District Court Case No. CJ-2020-143.
- j) Discussion and Possible Vote on Actions Related to Pending Litigation in *Michael Leon McCalister v. Scotty Owen, et al.*, U.S.D.C. for the Northern District Case No. 4:22-CV-00419-JAR-MTS.

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2) Commissioners' Report

3) Acknowledge Receipt of the Following:

- a) Fully-Executed Original of Interlocal Cooperation Agreement Between Washington County Board of Commissioners, on Behalf of Washington County Sheriff, and the Bartlesville Police Department OAG #ICA-24-0001 and Letter of Approval from Karl F. Kramer, Assistant Attorney General, Dated January 10, 2024
- b) Letter from Judge Linda S. Thomas to Washington County Clerk Regarding Appointment of Robert Hailey to Serve Four-Year Term as Member of Excise Equalization Board, Effective February 1, 2024
- c) Letter to Annette Smith, Washington County Clerk from Jenifer L. Harbour, County Extension Director, Regarding Receiving Officers, Dated January 23, 2024

4) Incoming Correspondence

5) New Business

- a) Cash Fund Estimate of Needs and Request for Appropriation
- b) Utility Easement Permit
- c) Certificate of Compliance - Oklahoma Medical Marijuana Authority (OMMA) Businesses
- d) Scrap Metal Quotes
- e) Approval of Blanket Purchase Orders
- f) Approval of Claims

- ADJOURN/RECESS