

JOB DESCRIPTION

WASHINGTON COUNTY DISTRICT 2 EQUIPMENT OPERATOR

399000 W 1500 ROAD

Dewey, OK 74029 918-534-1170 Fax: 918-534-1172

Job Title	Road Crew Member	Employer's Notes:
Division	Washington County District 2 Road Crew	
Reports to	County Commissioner and Road Foreman	

GENERAL SUMMARY (What is done and why)

Position performs a variety of manual tasks, operates heavy duty construction and maintenance equipment, such as motor graders, bulldozers, large rollers, front-end loaders, heavy mowing equipment, crane, excavator and other equipment with complex operation requirements. Work involves responsibility for the safe and efficient operation of specialized excavating, hoisting, oil spreading and other construction equipment. The operation of this equipment entails considerable manipulative difficulty and employees are responsible for the safety of other workers who assist with work performed through use of the equipment.

ESSENTIAL DUTIES & RESPONSIBILITIES (Majority of duties performed, but not meant to be all inclusive nor prevent other duties from being assigned as necessary.)

Must be able to be present at the designated work site a minimum of 40 hours per work week, as established by the Road Foreman/Commissioner. Emergency calls may require additional hours.

DUTIES AND RESPONSIBILITIES INCLUDE:

- Perform motor grader work on construction projects to shape roads, shoulders, ditches; operates all types of heavy equipment excavating earth for road repairs and other construction projects.
- Operates oil distributors, large rollers and mixers, and related equipment to construct or repair roads.
- Operate and maintain machinery and equipment including dump trucks, low boy, crack sealing machine, welder, torches, chain saws, pavement breakers, concrete saws, post hole diggers, packers, tractors, asphalt rollers, etc.
- Performs a variety of manual duties as assigned by supervisor. Sets up and operates metalworking tools to make and repair parts. Repairs electrical equipment.
- Observes mechanical devices in operation and listens to their sounds to locate causes of trouble; maintains records of inspection of trucks, equipment, etc.
- Operates diagnostic equipment to determine repairs necessary to vehicles/equipment.
- Adjusts functional parts of devices and control instruments. Examines form and texture of parts to remove and/or detect imperfections.
- Repairs or replaces defective parts; installs special functional and structural parts in devices; lubricates and cleans parts, cleans tools, and ensures that shop area is maintained in a clean and orderly fashion.
- Transfers materials and equipment from one project to another or from one task to another where demand requires assistance of workers with varied experience and ability.
- Assists heavy construction equipment operations in aligning, moving equipment and directing truck drivers to dumping position.
- Works on asphalt patching and paving crew, clearing, mowing, and tinhorn crews.
- Performs necessary minor field repairs and preventive maintenance on equipment.
- Replaces county road signs.

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KNOWLEDGE, SKILLS & ABILITIES (Minimum education, experience, technical and communication skill levels and licenses/certifications normally required to perform the duties of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

- Must be able to perform each duty satisfactorily and have the ability to read and comprehend instructions, technical manuals and equipment specifications.
- May have less than a high school education, high school diploma or equivalent preferred; related experience or training; or equivalent combination of education and experience.
- Must have the ability to apply critical thinking skills and common sense understanding to carry out one or two step instructions. Ability to deal with problems involving a few concrete variables in standardized situations.
- Must possess a valid Oklahoma CDL, or earn one within the first 6 months employed, and a safe driving record.

WORKING CONDITIONS (Typical working conditions associated with this type of work and environmental hazards, if any, that may be encountered in performing the duties of this position. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.)

Internal: Work is performed partially in a climate controlled office environment, where exposure to conditions of extreme heat/cold, poor ventilation, fumes and gasses is limited. Noise level is moderate and includes sounds of normal office equipment (computer, telephones, etc.) No known environmental hazards are encountered in normal performance of job duties.

External: Frequently work is performed where there is exposure to outside atmospheric conditions of heat/cold or moisture and exposure to traffic. The employee is regularly exposed to moving mechanical parts; high, precarious places; fumes or airborne particles; and vibration. The employee is frequently exposed to a risk of electrical shock. The noise level in the work environment is usually very loud.

PHYSICAL DEMANDS (The physical effort generally associated with this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions)

Work involves standing, crawling and walking for periods of time. Inspections will require bending, stooping, climbing on equipment and walking on uneven terrain. Work may include occasional pushing, pulling carrying objects weighing up to 50 pounds such as tools and equipment. Specific vision required by the job includes close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORKING RELATIONSHIPS/CONTACTS (Others with which position has contact and the reason.)

Extensive contact with other road employees, supervisors, and elected officials to provide information and guidance is required, as well as working with other district county employees and the general public.

SAFETY (Safety training is provided, but each employee is responsible for his own safety and the safety of those around him.)

The employee shall be knowledgeable about, and follow Washington County's safety policies and procedures. They must immediately report (during the current shift) any accidents, unusual occurrences, or other safety-related issue to their supervisor. Uniforms, uniform laundering and safety equipment will be provided for employees in this position for their safety and the safety of their families. It shall be used in the performance of their county duties and in travel to and from their place of employment only. Further use of uniforms and safety equipment may constitute a violation of the Oklahoma State Constitution and/or the I.R.S. Code and shall subject an employee to disciplinary action up to and including discharge.

*NOTE: The omission of specific statement or duties listed above does not exclude them from the job. This job description does not constitute an employment agreement between Washington County government and the employee, and is subject to change by Washington County as the needs and requirements of the job change.
EEO: An Equal Opportunity Employer.*